



BOONE'S TRACE

New Construction Submittal Form

Lot Address: _____
Lot Section, Lot number, and Street Address

Lot Owners: _____
Full Legal Name

Builder Contact Information
Name: _____
Mailing Address: _____
Email Address: _____
Phone Numbers: _____

INCLUDED INFORMATION: ¹

Plans (to scale and dimensioned) and Specifications:

- ____ 1. Site Plan showing existing and proposed contours and grades, building location, driveway(s), parking areas, sidewalk (where required) and setbacks
- ____ 2. Floor Plans for each level, including Patios, Decks, Pools and Porches
- ____ 3. Front, Rear, and Side Elevations, including Patios, Decks, Pools and Porches that show existing and proposed final grades for all elevation views
- ____ 4. Fencing Plans and Specifications (where permitted)
- ____ 5. Colors and Materials for all Exterior Surfaces
- ____ 6. Description or Plan of Erosion Control during Period of Construction

Date Submitted to BTPOA Property Manager: _____ **Provided By:** _____

Received by BTPOA Property Manager: _____ **Provided by Property Manager** _____

Date Forwarded to BTPOA Architectural Control Committee: _____

Date Approved by BTPOA Architectural Control Committee: _____

After Approval by BTPOA ACC. the Lot Owner must obtain a Madison County Building Permit and submit a copy to the BTPOA Property Manager. along with payment of the Road Improvement Fee of \$2500.00

Dated Copy of Building Permit Submitted to BTPOA Property Manager: _____

Date Payment of Road Improvement Fee Submitted: _____

Date of Issuance of BTPOA Certificate of Approval for New Construction: _____

¹Note: If your plans include the addition of any outbuildings, where permitted, you must include all plans and specifications for said outbuildings with the submission.

Boones Trace Property Owner's Association. Inc.
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